

879 Fines Dr.
Regina, SK
S4X 2N6
November 3, 2011

Prairie Summit Shop
#3 - 425 Victoria Ave. East
Regina, SK
S4N 0N8

Dear Neil Glasser

Enclosed is my resume for your review in response to your advertisement for employment in your store window. I would be very interested to learn more about the Sales Associate position and how my qualifications may best fit your needs.

Currently, I am a grade 10 student at Greenall High School in search of part time employment. I believe that my combination of work ethic, experience, and education make me a great fit for a position as a Sales Associate at the Prairie Summit Shop.

My previous work experience has provided me with the skills and drive to be an asset to the Prairie Summit Shop. I have experience gained volunteer experience through collecting money at basketball games in which I was dealing directly with customers and money. I have employment experience in the clothing department of Superstore in which I helped customers, ran a till, and organized the clothing. I am passionate about clothing and camping, and I love to help others.

I would love the opportunity to discuss my qualifications further with you. Please contact me by phone at (306) 771-2566 or by email at kate.smith@pvsd.ca to arrange an interview.

Kindest Regards

Kate Smith